



NADIA DISTRICT CENTRAL COOPERATIVE BANK LIMITED
Head Office: M.M. Ghosh Street, P.O. Krishnanagar, Dist. Nadia (W.B.). Pin-741101



MULTIPURPOSE REQUEST FORM

To
The Branch Manager,
Nadia District Central Coop. Bank Ltd.
..... **Branch.**

Date: _____

Name & Address of Applicant:

.....
.....
.....

CIF No. _____

Dear Sir,

Regarding My / Our SB/CD/TERM DEPOSIT/RD A/C no.: _____

I am / We are maintaining the captioned account/s with your branch.

1) Kindly manage to issue me/us duplicate Pass Book as the original pass book has been lost. I am/we are prepared to bear the charges thereof, if any.

2) Please STOP payment of Cheque no..... Dated.....
Favouring..... for Rs

3) Please credit a sum of Rs..... to A/c No. by debiting my A/c No.....

4) Please cancel DD / Banker's Cheque No. Dated favouring for Rs. and credit the proceeds to/ our account no. after deducting the cancellation charges.

5) Please convert my/ our account from dormant/ inoperative to operative. I/we assure that the account will hereafter be operated regularly.

6) Please cancel my ATM / Debit Card bearing No.

7) My ATM card is blocked. Please do the needful to activate the same. (No. _____)

8) kindly issue me/us an interest certificate for the financial year to

9) Please change my **Account name** as Mr./Mrs.....(Copy of document is enclosed).

10) CHANGE OF ADDRESS / TELEPHONE NO.:

Kindly make necessary changes in my/our accounts.

(Proof for change of address as per KYC guidelines enclosed).

My new address is as below: My / Our new phone no. _____

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11) Kindly attest my/our signature/s on the enclosed form. Necessary charges may be debited, from our SB/CD A/C No.

12) ADDITION/DELETION OF NAMES IN MY/OUR SB/TD A/c(s)

I/We: am\are requesting you to add/delete the name of.....

- a) Name of existing account holder:.....
- b) Amount of Deposit/Balance Rs.....
- C) Name to be added/deleted and relation with existing A/c holder.....
- d) REASON:

Signature of Existing A/c Holder(s)

Signature of person proposed for addition

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13) Please premature my / Our FD/CC/RD/a/c no. and transfer the same to SB/CD A/C No.

We confirm the balance in the captioned Bank's/SB/Term Deposit Account No. amounting to Rs. as on.....

A fresh KYC form duly completed and signed in enclosed herewith.

14) I/we shall be glad if you please transfer my/our SB/CD/ a/c no..... to **Branch of Nadia District Central Cooperative Bank Ltd.**, as I/we have permanently shifted there.

15) Please convert my S/B. Cheque / No Frill to S/B Cheque / Non Cheque /No Frill Account.

16) Please Reissue ATM CARD for A/c No.

17) Register my Mobile No.....For SMS alert in A/c no.....

18) Please close my/our SB/CD/TDR A/c No..... and transfer the closure Amount to my/our SB/CD a/c no...../ and hand over the closure amount in Cash / transfer the amount to Bank bearing SB / CA No. having IFSC

19) Please close my/our Loan / Cash Credit a/c no..... by debiting my/our S/B C/D a/c no.

20) Please activate your mobile banking application in my SB Account No.

Any other request:

1)

Date.....

2)

Signature of applicant (s)

.....

FOR OFFICE USE ONLY

Done by:

AUTHORIZED OFFICER